

BUDGET LETTER

SUBJECT:	SUPPLEMENTAL LANGUAGE REPORT REQUESTS	NUMBER:	20-31
REFERENCES:	SUPPLEMENTAL REPORT OF THE 2020 BUDGET ACT COMPILED BY THE LEGISLATIVE ANALYST'S OFFICE	DATE ISSUED:	August 19, 2020
		SUPERSEDES:	19-26

TO: Agency Secretaries
Department Directors
Departmental Budget Officers
Department of Finance Budget Staff

FROM: DEPARTMENT OF FINANCE

The Supplemental Report of the 2020 Budget Act contains statements of intent or requests of departments for studies or reports adopted by the Legislature. The Legislative Analyst's Office has posted the Supplemental Report on its [website](#).

In the interest of maintaining a positive working relationship with the Legislature, departments are strongly advised to comply with the requested supplemental reporting requirements.

If a department is unable to complete a report as requested or meet the specified deadline, please notify the Governor's Office and your Department of Finance budget analyst as soon as possible, but no later than September 18, 2020.

All reports should be routed through the appropriate Agency Secretary, the Governor's Office, and Finance prior to submitting them to the Legislature. Please allow sufficient time for these entities to review the report ahead of the respective deadline.

Please contact your Finance budget analyst if you have any questions.

/s/ Richard Gillihan

RICHARD GILLIHAN
Chief Operating Officer